



# WORK FOR JUSTICE

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## General information on how to become a JSO Reserve Officer

### QUALIFICATIONS:

- Must possess a High School diploma or GED equivalent
- Be at least twenty-one (21) years of age.
- Be a citizen of the United States.
- Must possess a valid Florida driver's license.
- Be in good physical condition.
- Be of good moral character
- **NOT HAVE TATTOOS** above the collarbone (e.g., neck, face, or behind the ear) or below the wrist (e.g., hands, fingers).
- **NOT HAVE** received a dishonorable discharge from any of the Armed Forces
- **NOT HAVE** been convicted of any felony
- **NOT HAVE** been convicted of a misdemeanor involving false statement, perjury or domestic violence
- **MUST HAVE** Criminal Justice Basic Abilities Test (CJBAT LEO) for Law Enforcement
  - Contact the Florida State College at Jacksonville (FSCJ) at (904) 633-8388 or click here for [Assessment and Certification](#) testing information.

OR

- If currently possess a Training Certification issued by the Florida Criminal Justice Standards and Training Commission. A copy of state exam test score must be submitted at time of application.

**The Jacksonville Sheriff's Office Non Certified Reserve training class** is located at FSCJ (North Campus).

Prior to being selected for employment, all applicants must successfully complete the following:

### HIRING PROCESS:

- Physical Ability Test
- Polygraph Examination
- Background Investigation
  - Credit History Check
  - Driver's License Check
  - Criminal History
  - 10 Year previous Employment and Residential Check
- Oral Board Interview
- Medical/Stress Test/ Drug Screen
- Psychological Examination
- Administrative Review Board

All applications must be submitted online. After your application has been reviewed and accepted, you must submit supporting documents to the Criminal Justice Training Center, 4715 Capper Road, Building P, **within 14 days**, Monday through Friday between the hours of **8 a.m. - 12 p.m.** and **2 p.m. - 4 p.m.**

**Local applicants are encouraged to hand deliver their supporting documents during normal business hours.**



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## Reserve Officer Candidate's Responsibilities Jacksonville Sheriff's Office

Persons to be considered for possible Florida Reserve Police Officer certification and membership in the Jacksonville Sheriff's Office Police Reserve Unit should carefully consider the following requirements:

### Preliminary Requirements

1. You must attend the Police Academy\* **four (4) nights a week** from 6 pm to 10 pm for 17 weeks. (Total of 264 hours)  
\*Academy hours are subject to change.
2. You must attend a unit meeting, once a month, after completion of the academy, on a regular basis. A minimum of ten meetings a year, unless excused by your unit commander.
3. You must accept and perform three (3) assignments per month to the best of your ability, unless excused for unusual circumstances. These assignments may include but are not limited to: stakeouts, transportation, traffic and/or crowd control or an emergency call out. Total hours are not limited to 24 hours a month.
4. You must have a contact telephone number and supply the Reserve Office with a work and cell telephone number.
5. You must have a dependable automobile in order to fulfill assignments.
6. All uniforms and equipment are provided by the Jacksonville Sheriff's Office.